



North Omaha Collective Project Manager Consultant

We are seeking a **Project Manager** to guide and support the next phase of growth for the North Omaha Collective (NOC).

Category: **Project Manager**

Type: **Independent Contractor**

Fee: **\$36,750**

Contract Term: **12 months**

Who We Are

We are a group of community leaders who are committed to improve our collective work with African American children and families in North Omaha. The mission of North Omaha Collective (The Collective) is to build the capacity of African American youth serving organizations to claim our voice, improve overall impact, cultivate healing, and take courageous action to improve the well-being of children and families in the North Omaha community. The North Omaha Collective believes that change is most impactful when those involved are courageous, vulnerable and committed to doing their own healing work to better serve the children and families of North Omaha.

Our Vision

The **vision** is to collectively create long lasting change in and beyond the North Omaha community for African American children and families.

Our Goals are to:

- Provide capacity building opportunities for North Omaha community organizations serving youth and families
- Advocate for a city-wide tax to support North Omaha non-profits that serve youth, and families
- Serve as a resource to philanthropic funders supporting North Omaha non-profits.

Position Summary

The Project Manager reports to The North Omaha Collective in partnership with Flourish Agenda* (a consulting firm), and provides comprehensive strategic planning support to the North Omaha Collective. With guidance from The Collective and Flourish Agenda the Contractor will develop a strategic plan to advance the project goals and objectives and will play a core role in helping the project run smoothly as we continue to refine and move towards implementing the goals and objectives of The North Omaha Collective.

Essential Functions

- With guidance from NOC and consulting partner, Flourish Agenda, develop an overall strategic plan to advance the project goals
- Ensure that NOC meets project timelines, objectives, and goals, and stays under budget.
- Conduct research to help inform decisions about NOC
- Help to develop the infrastructure for the NOC.
- Serve as liaison between NOC and its' community partners

- Support NOC Staffing Committee to hire a Project Administrator to support with long-term capacity building and project logistics.
- Manage subcontract staff, including approving their hours
- Manage project budgets and expenditures
- Write and submit quarterly reports about project progress to NOC and Flourish Agenda
- Initiate the implementation of the strategic plan

We're Looking for Someone Who Has...

- Extensive project management experience in designing and implementing strategic planning projects.
- Strong strategic thinking and analytical skills
- Strong alignment with NOC's mission and vision
- Familiarity with the North Omaha community
- Ability to quickly build rapport and develop relationships with various constituents and partners, including systems leaders and community-based organizations.
- Experience working in communities and organizations of color.
- Familiarity with youth development principles and practices
- Excellent interpersonal and written and verbal communication skills
- Excellent problem-solving skills, ability to think creatively and independently resolve conflicts and challenges.

Position Type

This is an Independent Contractor position, contracted by Flourish Agenda. Contractor understands that they will provide, at its own expense, a place of work and all equipment, tools, and other materials necessary to complete the Statement of Work which will be integrated into the Contractor agreement. Contractor will submit monthly invoices over the term of the agreement to Flourish Agenda outlining provided deliverables and deadlines met.

The Contractor should be located in the Omaha area and be available for local meetings with the NOC and to engage with the community.

Term

The projected term of this agreement is 12 months, October 2021 to September 2022.

People of Color who reflect the North Omaha community we are serving are highly recommended to apply.

How To Apply

Applicants will submit resume and letter of intent to Flourish Agenda (<https://flourishagenda.com/Careers/>).

Applicants will be contacted by Flourish Agenda directly to coordinate interview in partnership with North Omaha Collective Staffing Committee.

Deadline

The deadline to apply is **September 30, 2021**. Hiring and interviews will be conducted on a rolling basis.

*Flourish Agenda, is a California Bay Area based consulting firm which has worked in partnership

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with community partners to build the shared identity, goals and objectives of the North Omaha Collective. More information can be found at flourishagenda.com.

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